

NOTICE OF JOB OPENING

Andrews County is currently accepting applications to fill a full-time position at Andrews County Precinct 3. Applications are available in the office of the County Judge, Precinct 3 and online at www.co.andrews.tx.us and will be accepted **until the position is filled**. Please return a completed application to Andrews County Precinct 3 Barn, W Big Spring Highway, or Andrews County Judge, 201 N Main St., Room 104, Andrews, Texas.

According to Andrews County Personnel Policy, the Job Description is posted with this announcement, and is available upon request in the County Judge's Office, Courthouse, Room 104, Andrews, Texas, 79714.

Applications will be considered regardless of race, creed, sex, national origin, or age in compliance with Federal Regulations. A verification of references will be made as well as a check on Applicants' driving records in order to assure insurance coverage on the individuals. Poor driving records or DWI convictions will eliminate an applicant from consideration for employment.

A physical examination will be arranged and paid for by Andrews County for the prospective employee, which is selected, prior to their acceptance of employment, in order to assure health insurance coverage for the individual. This physical shall include drug testing, as provided by the Personnel Policy

JOB DESCRIPTION

HEAVY EQUIPMENT OPERATOR/GENERAL EMPLOYEE

Shall be capable of operating heavy equipment motor grader, dozer, loader, mowers to mow, scrape, level, or mow roadways, right-of-ways, etc. Must be responsible, observant, and cautious in the operation and care of the equipment.

Must be cordial, conscientious, willing, and capable of working with and assisting other employees in whatever task is at hand. When equipment duties are current, shall work along with other employees performing whatever tasks are in progress at the time, including raking, shoveling, sweeping, cleaning, patching, etc. Shall take orders from the Commissioner and/or Foreman. This is a job, not a position.

Shall possess or obtain a CDL permit to drive, within 60 days of employment.