



**NOTICE OF A REGULAR MEETING  
ANDREWS COUNTY COMMISSIONERS' COURT AGENDA**

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Tuesday March 14, 2023

9:00 A.M.

201 N. Main, Room 107, Andrews, Tx

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**1. Call To Order**

**2. Invocation**

**3. Pledge Of Allegiance/US/Texas**

**4. Minutes:**

- I. Approve the minutes from the Commissioners' Court regular meeting held March 07, 2023.

**5. Public Forum:**

- I. Open the floor for public forum. (Public comments, announcements and presentations will be limited to a maximum of three (3) minutes, unless a member of the court requests additional time for the presenter.)

**6. County Judge Request:**

- I. Discuss and consider accepting the recommendation of Rebel Royall, Texas A&M AgriLife District Extension Administrator, to appoint Amber Lambright as the County Extension Agent-Family and Community Health effective April 1st, 2023. Take action as necessary.
- II. Andrews County will provide \$15,000 per year paid monthly on the 25th of each month starting April 25, 2023 in salary support. Take action as necessary.

**7. Department Reports:**

- I. Hear presentations from the following departments regarding the monthly reports of all fines imposed and collected, all judgments rendered and collected for the use of the County, and all jury fees collected in the month of February 2023, pursuant to Local Government Code 114.044 and Texas Government Code 51.402.

1. Corina Whitehead, Adult Probation
2. Vicki Scott, County Clerk

**8. Elections Administrator Request:**

- I. Discuss and consider approving Form SLR 508- Declaration of Compliance, to be filed with Texas State Library Archives Commission (TSLAC). Take action as necessary.
- II. Discuss and consider approving Andrews County Records Management Policy, to be filed with Texas State Library Archives Commission (TSLAC). Take action as necessary.

**9. Fixed Asset, Pursuant To Local Government Code 263.152 (A)(3):**

- I. Discuss and consider approving to declare as salvage to be destroyed the following assets from the Health Department: 2 file cabinets, asset tag numbers 3442 and 3970, and One HP Prodesk computer, asset tag number 10168.
- II. Discuss and consider approving to declare as salvage to be destroyed the following assets from the Ace Arena: One Epson printer, asset tag number 9859.

**10. Human Resource Request:**

- I. Discuss and consider approving the temporary part time employment of Earlene Broyles, Kristi Carrasco, and Cindy Jones at Pay Grade 1 Step 20 rate of 22.98 on an as needed basis. Take action as necessary.
- II. Discuss and consider approving the temporary part time employment of 2 people to cover the phones for offices closed during the Tyler Connect 2023 to be paid out of line item 005-40115-190. Take action as necessary.

**11. Health Department Request:**

- I. Hear a presentation from Gordon Mattimoe Director of ACHD in regard to, Community Engagement to Strengthen Local Health Department Approaches to Decreasing Syphilis a NACCHO Grant. Authorizing Gordon Mattimoe to sign grant contract should ACHD be awarded the opportunity ACHD will be applying for the NACCHO Grant listed above. Funding amount will. be \$75,000 - \$150,000 the anticipated award date is April 3rd, 2023. Take action as necessary.

**12. County Auditor Reports:**

- I. Consider approving the various budget amendments for the 2022-2023 Budget year under Local. Government Code 111.010(d).
- II. Consider approving the payment of financial obligations and payroll for Andrews County and cancel all warrants.

**13. Motion To Adjourn**

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Persons who do not wish to attend the Andrews County Commissioners' Court Meeting in person may join  
Via Zoom Feed at:

<https://us02web.zoom.us/j/87882233038?pwd=cXVXUTUwdkM4NUlxQ1h4ODZ2bGh3QT09>

Meeting ID: 878 8223 3038, Passcode: 473152, One Tap Mobile: +13462487799

In accordance with Title III of the American with Disabilities Act, we invite all attendees to advise us of any special accommodations due to disability. Please submit your request as far as possible in advance of the meeting you wish to attend.

As authorized by the Texas Government Code, the Commissioners' Court of Andrews County, Texas reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above as they may relate to Texas Government Code Section 551.071(1) Consultation with Attorney about pending or contemplated litigation or settlement offers. Texas Government Code Section 551.071(2) (Consultation with Attorney when the Attorneys obligations under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflicts with Chapter 551 of the Texas Government Code). Texas Government Code Section 551.072 (Deliberations about Real Property), Texas Government Code 551.073 (Deliberations about Gifts and Donations), Texas Government code 551.074 (Personnel Matters), Texas Government Code 551.0745 (Deliberations about a County Advisory Body), Texas Government Code 551.076 (Deliberations about Security Devices), and Texas Government Code 551.087 (Economic Negotiations). In the event that the Court adjourns into Executive Session unless otherwise specified on the agenda, the Court will announce any other parties who are authorized to be present during the deliberations in Executive Session and will announce under what section of the Texas Government Code the Commissioners Court is using as its authority to inter to Executive Session.