



**NOTICE OF A REGULAR MEETING
ANDREWS COUNTY COMMISSIONERS' COURT AGENDA**

Tuesday, March 28, 2023

9:00 A.M.
Andrews, Tx

201 N. Main, Room 107,

1. Call To Order

2. Invocation

3. Pledge Of Allegiance/US/Texas

4. Bids

- I. Open Bids for the ACJLA Project. Take action as necessary.

5. Minutes:

- I. Approve the minutes from the Commissioners' Court regular meeting held March 21, 2023.

6. Public Forum:

Open the floor for public forum. (Public comments, announcements and presentations will be limited to a maximum of three (3) minutes, unless a member of the court requests additional time for the presenter.)

7. Public Request:

Hear a request from, Executive Director of, Andrews Chamber of Commerce, Julie Wallace regarding, waiving Rental fees for the Ace Arena for the following upcoming events: Wild, Wild West Fest, July 4 (only in the event of adverse weather), Safe Spot, Holly Jolly Weekend. Take action as necessary.

8. Tax Assessor-Collector Request:

- I. Hear presentation from Robin Harper, Andrews County Tax Assessor Collector, regarding monthly report and disposition of Andrews County taxes collected for the month of February 2023.

9. Adult Probation Request:

- I. Discuss and consider accepting the award of the One Time Funding Request in the amount of **\$13,000** from the Texas Department of Criminal Justice for

the conversion fee to convert CSCD software system from Odyssey to CSS in the amount of **\$2,500** and **\$10,500** for purchase of desks and office chairs for the Adult Probation Department for a total of **\$13,000.00**.

10. County Clerk Request:

- I. Discuss and consider the Sales Order **Receipt No. 315158** from Kofile Technologies, Inc. concerning the full preservation to properly maintain the County Clerk's permanent historical records, prior to 1950, consisting of the following volumes: two (2) Patent, three (3) Field Notes, and four (4) Survey, a total of nine (9) volumes, in the amount of **\$27,404.30**. This Proposal is an amendment to the Archive Plan previously approved in Commissioners' Court on September 6, 2022. To be paid from the County Clerk's Archive Fund 038. Take action as necessary.
- II. Discuss and consider the Sales Order **Receipt No. 315214** from Kofile Technologies, Inc. concerning the full preservation to properly maintain the County Clerk's records, dated after 1950, consisting of the following volumes: three (3) Patent, five (5) Marks and Brand, four (4) Commissioners Court, and two (2) Survey, a total of fourteen (14) volumes, in the amount of **\$52,854.80**. This Proposal is an amendment to the Records Management Plan previously approved in Commissioners Court on September 6, 2022. To be paid from the County Clerk's Records Management Fund 023. Take action as necessary.

11. Declarations/Proclamations:

- I. Discuss and consider extending the Declaration of Local Disaster for Public Health Emergency until 11:59 P.M. May 08, 2023. Take action as necessary.

12. Health Department Request:

- I. Authorize HD Director to sign NACCHO Wastewater Surveillance SARS-CoV-2 Mentorship Program Grant should ACHD be selected. Take action as necessary.

13. County Attorney Request:

- I. Hear a request for security renovations to the County Attorney's Office and take action as necessary.

14. Human Resource Request:

- I. Discuss and consider approving the Maintenance Agreement on TIPS **Contract #190103** for a Monthly Maintenance Agreement with HI-FIDELITY for all Surveillance Cameras, Equipment and Access controls at all 4 Precinct Barns, Senior Center, Airport, Baseball Fields, Skate Park, B&B, JRC, ACE, Community Building, Lincoln, and the Sports Complex in the amount of **\$1,195** to be paid out of the Technology Budget. Take action as necessary.

15. County Auditor Request:

- I. Discuss and consider approving an increase in the petty cash amount

authorized at the Health Department from **\$100** to **\$450**. Take action as necessary.

- II. Discuss and consider accepting the **\$37,606** allocation of settlement funds resulting from the Texas Opioid Litigation, MDL No. 2018-63587, in the 152nd District Court of Harris County, Texas. Take action as necessary.
- III. Discuss and consider issuing a Commissioners Court Order that grants an exemption from the competitive bidding requirements under LGC Sec 262.023 for the cost of materials and labor to renovate Andrews County Courthouse and Annexes by Dee King Construction LLC which are expected to be in excess of **\$50,000** pursuant to Andrews County Sheriff's Security Renovation Plan. Take action as necessary.
- IV. Discuss and consider approving the following invoices totaling \$40,969.00 to be paid from Fund 25, County Clerk Security Fund:
 - **Invoice 2191** for materials draw of **\$25,696** for a Garaventa Lift System at the east entrance of the Courthouse. Take action as necessary.
 - **Invoice 2192** for materials draw of **\$11,000** for construction of an ADA concrete ramp at the east entrance of the Courthouse. Take action as necessary.
 - **Invoice 2193** for materials draw of **\$4,000** for an ADA single Tormax swing door operator on the east entrance door of the Courthouse. Take action as necessary.
- V. Discuss and consider approving Invoice 2188 for materials draw of **\$29,000** for security renovations in the County Attorney's Office to be paid from remaining funds available in Fund 25, County Clerk Security Fund, Fund 26, District Court Security Fund, Fund 5 General Fund Sheriff's Office Security Budget and Fund 125, ARPA Fund, as needed. Take action as necessary.
- VI. Discuss and consider approving the following invoices totaling \$8,500.00 to be paid from Fund 26, District Clerk Security Fund: **Invoice 2189** for materials draw of **\$4,000** for a commercial glass door for the District Judge's office. **Invoice 2190** for materials draw of **\$4,500** for a commercial glass door for the District Clerk's office.

16. County Auditor Reports:

- I. Discuss and consider approving the County Auditor's Monthly Report to Commissioners' Court and District Judge as provided by Local Government Code Section 114.024 and 114.025 hereby identified as the Red Book.
- II. Consider approving the various budget amendments for the 2022-2023 Budget year under Local Government Code 111.010(d).
- III. Consider approving the payment of financial obligations and payroll for Andrews County and cancel all warrants.

17. Motion To Adjourn

who do not wish to attend the Andrews County Commissioners' Court Meeting in person may join
Via Zoom Feed at:

<https://us02web.zoom.us/j/87882233038?pwd=cXVXUTUwdkM4NUlxQ1h4ODZ2bGh3QT09>

Meeting ID: 878 8223 3038, Passcode: 473152, One Tap Mobile: +13462487799

In accordance with Title III of the American with Disabilities Act, we invite all attendees to advise us of any special accommodations due to disability. Please submit your request as far as possible in advance of the meeting you wish to attend. As authorized by the Texas Government Code, the Commissioners' Court of Andrews County, Texas reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above as they may relate to Texas Government Code Section 551.071(1) Consultation with Attorney about pending or contemplated litigation or settlement offers. Texas Government Code Section 551.071(2) (Consultation with Attorney when the Attorneys obligations under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflicts with Chapter 551 of the Texas Government Code). Texas Government Code Section 551.072 (Deliberations about Real Property), Texas Government Code 551.073 (Deliberations about Gifts and Donations), Texas Government code 551.074 (Personnel Matters), Texas Government Code 551.0745 (Deliberations about a County Advisory Body), Texas Government Code 551.076 (Deliberations about Security Devices), and Texas Government Code 551.087 (Economic Negotiations). In the event that the Court adjourns into Executive Session unless otherwise specified on the agenda, the Court will announce any other parties who are authorized to be present during the deliberations in Executive Session and will announce under what section of the Texas Government Code the Commissioners Court is using as its authority to inter to Executive Session.