



**NOTICE OF A REGULAR MEETING
ANDREWS COUNTY COMMISSIONERS' COURT AGENDA**

Tuesday, September 12, 2023

9:00 A.M.

201 N. Main, Room 107, Andrews, Tx

1. Call To Order

2. Public Meeting:

- I. Conduct a Public Meeting on the County Clerk's Archive Plan for the Andrews County Budget for the fiscal year October 1, 2023, to September 30, 2024, at 9:00 a.m.
- II. Conduct a public meeting on the Andrews County Budget for the fiscal year October 1, 2023, to September 30, 2024, at 9:00 a.m.

3. Invocation

4. Pledge Of Allegiance/US/Texas

5. Minutes:

1. Approve the minutes from the Commissioners' Court Regular Meeting held September 05, 2023, at 9:00 A.M.

6. Public Forum:

- I. Open the floor for public forum. (Public comments, announcements and presentations will be limited to a maximum of three (3) minutes, unless a member of the court requests additional time for the presenter.)

7. County Clerk Request:

- I. Discuss and consider approving the Andrews County Clerk's 2023-2024 Records Archive Plan and Order, pursuant to the Local Government Code 118.011 and 118.025. Take action as necessary.
- II. Discuss and consider approving the Andrews County Clerk's Records Archive Fee of \$10.00 to preserve and restore the County Clerk's records effective October 1, 2023, to September 30, 2024, pursuant to the Local Government Code 118.025(h). Take action as necessary.
- III. Discuss and consider approving the Andrews County Clerk's 2023-2024 Records Management Plan, pursuant to the Local Government Code 118.011 and 118.0216. Take action as necessary.
- IV. Discuss and consider approving the Andrews County Sheriff and Constables' fees for the fiscal year 2024, there being no change from the 2023 fee schedule, to be effective January 1, 2024, pursuant to the Local Government Code 181.131. Take action as necessary.

8. 2023-2024 Budget:

- I. Consider making changes to the proposed fiscal year 2024 budget that the Commissioners Court considers warranted by the law and required by the interest of the taxpayers. Take action as necessary.
- II. Consider adopting the Budget for Andrews County for the fiscal year October 1, 2023 to September 30, 2024 and take a record vote.

9. 2023-2024 Tax Rate:

- I. Consider adopting the tax rate for Andrews County for fiscal year October 1, 2023, to September 30, 2024, and take a record vote.

10. Public Request:

- I. Hear request from Mr. Greg Griffin Regarding the closure of Cottonwood Road, located approximately 800 feet north of NW 3000, from N US HWY 385 extending west for a distance of approximately 536.1 feet through the land of Block A-45 Public School Land, Section 6. Take action as necessary.

11. Department Reports:

- I. Hear presentation from the following departments regarding the monthly reports of all fines imposed and collected, all judgements rendered and collected for the use of the county, and all jury fees collected in the month of August 2023 pursuant to Local Government Code 114.044 and Texas Government Code 51.

1. Corina Whitehead, Adult Probation
2. Mary Jane Baeza J.P. PCT 1

12. County Auditor Request:

- I. Acknowledge certification by Sherry Dushane, District Clerk, of the orders from John L. Pool, 109th Judicial District Judge, to set the salaries of the County Auditor, First Assistant Auditor and Assistant Auditors and the Auditors' Office budget for the fiscal year October 1, 2023, to September 30, 2024, and to cause the orders to be recorded in the minutes of this Commissioners' Court meeting pursuant to LGC 152.031(b).

13. Health Department Request:

- I. Accept or reject the recommendation from Gordon Mattimoe, Director of ACHD, to appoint a Local Health Authority with Clinical responsibility for Andrews County. Take action as necessary.
- II. Approve compensation contract for Andrews County Health Authority with Clinical Responsibility. Take action as necessary.

14. Human Resource Request:

- I. Discuss and consider approving the 2024 Renewal and Choice Selection of County Choice Silver Program offered through TAC for the retiree employees with the premium expense to be incurred by the retiree. Take action as necessary.

- II. Discuss and consider approving the transfer of Dasia Moncayo 4-H Extension Office Manager Pay Grade 4 Step 2 \$18.42 per hour to a Legal Secretary in the County Attorney's Office at Pay Grade 3 Step 7 \$19.54 per hour effective September 21, 2023. Take action as necessary.
- III. Discuss and consider selecting an interview committee and dates for interviews, for a 4H office Manager. Take action as necessary.
- IV. Discuss and consider allowing the Environmental Enforcement/Fire Marshal's Office to post the position of Assistant Environmental Enforcement Officer/Fire Marshal. Take action as necessary.
- V. Hear Employment Report for August 2023.
- VI. Hear Fiber Ring Report for August 2023.

15. Airport Request:

- I. Discuss the TXDOT Grant Agreement for CIP Project 2306ANDRW and take action as necessary.
- II. Discuss the TXDOT invoice for additional Sponsor Share Required in the amount of \$155,574 for Taxiway "G" TXDOT Project 2306ANDRW. to be paid from Capital Improvement. Take action as necessary.

16. Fund 47 Request:

- I. Discuss and consider approving Contractor's Application for Payment No. 002 in the amount of \$67,813.65 from Triple G Lawn Care & Comm. Services, LLC for ACJLA ACE Renovation project to be paid from Fund 47, Legacy Fund. Take action as necessary.

17. Precinct 1 Request:

- I. Discuss and consider proposal request #005 for the ACE ARENA - RENOVATION project by HALO. Take action as necessary.

18. County Auditor Reports:

- I. Consider approving the transfer, sale, or destruction of Andrews County Surplus Property under Local Government Code 263.152.
- II. Consider approving the various budget amendments for the 2022-2023 Budget year under Local Government Code 111.010(d).
- III. Consider approving the payment of financial obligations and payroll for Andrews County and cancel all warrants.

19. Motion To Adjourn

Persons who do not wish to attend the Andrews County Commissioners' Court Meeting in person may join Via Zoom Feed at:

<https://us02web.zoom.us/j/87882233038?pwd=cXVXUTUwdkM4NUIxQ1h4ODZ2bGh3QT09>

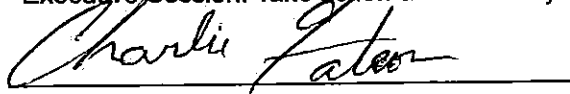
Meeting ID: 878 8223 3038, Passcode: 473152, One Tap Mobile: +13462487799

In accordance with Title III of the American with Disabilities Act, we invite all attendees to advise us of any special accommodations due to disability. Please submit your request as far as possible in advance of the

meeting you wish to attend.

As authorized by the Texas Government Code, the Commissioners' Court of Andrews County, Texas reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above as they may relate to Texas Government Code Section 551.071(1) Consultation with Attorney about pending or contemplated litigation or settlement offers. Texas Government Code Section 551.071(2) (Consultation with Attorney when the Attorneys obligations under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflicts with Chapter 551 of the Texas Government Code). Texas Government Code Section 551.072 (Deliberations about Real Property), Texas Government Code 551.073 (Deliberations about Gifts and Donations), Texas Government code 551.074 (Personnel Matters), Texas Government Code 551.0745 (Deliberations about a County Advisory Body), Texas Government Code 551.076 (Deliberations about Security Devices), and Texas Government Code 551.087 (Economic Negotiations). In the event that the Court adjourns into Executive Session unless otherwise specified on the agenda, the Court will announce any other parties who are authorized to be present during the deliberations in Executive Session and will announce under what section of the Texas Government Code the Commissioners Court is using as its authority to inter to

Executive Session. Take action as necessary.



Charlie Falcon
Andrews County Judge

FILED FOR RECORD
ANDREWS COUNTY
2023 SEP -8 A 11:21
VICKI SCOTT
COUNTY CLERK
BY ~~VICKI SCOTT~~ DEPUTY